

AGENDA

Local Admissions Forum

Date: **Thursday 18 March 2010**

Time: **6.30 pm**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Paul Rogers, Democratic Services Officer

Tel: 01432 383408

Email: progers@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format or language, please call Paul Rogers, Democratic Services Officer on 01432 383408 or e-mail progers@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Local Admissions Forum

Membership

Chairman	Councillor JW Hope MBE
Vice-Chairman	Councillor AM Toon
	Mr P Box Primary School
	Mrs E Kearns Primary School
	Mr T Plumer Primary School
	Mrs C Shaw Local Community
	Mr P McKinnie Local Community
	Mrs O Denson Local Community
	Mrs C Weston Local Community
	Mr N Parker Secondary School
	Mrs S Catlow-Hawkins Secondary School
	Mr C Barker Secondary School
	Mrs J Baker Secondary School
	Mrs A Robertson Roman Catholic Church
	Mr A Leach Church of England
	Mr T Mephram Steiner Academy
	Mr P Smith Independent Sector

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3. MINUTES To approve and sign the Minutes of the Meeting held on 5 November 2010.	5 - 8
4. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
5. ADMISSION ARRANGEMENTS 2011/2012 CONSULTATION To consider the results of the consultation of the proposed Herefordshire Admission Arrangements for 2010/2011 as required by The School Admissions Code pursuant to section 85(3) of the School Standards and Framework Act 1998.	9 - 22
6. AMENDMENTS TO SCHOOL PLANNED ADMISSION NUMBERS To consider changes to the Planned Admission Numbers (PAN) at Broadlands, Clehonger and Much Birch Primary Schools; and John Masefield High School.	23 - 36
7. LATE ITEMS/ANY OTHER BUSINESS To consider any issues that Forum Members may wish to raise.	